



## भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान

ICAR- CENTRAL INSTITUTE FOR ARID HORTICULTURE

Beechwal, Bikaner (Rajasthan) - 334006, बीछवाल, बीकानेर (राजस्थान) - ३३४००६

(दूरभाष नं.0151-2253123/2250960)



### निविदा आमंत्रण सूचना

सचिव, भारतीय कृषि अनुसंधान परिषद, नई दिल्ली की और से निदेशक, भाकृअनुप-केन्द्रीय शुष्क बागवानी संस्थान, बीकानेर निम्नलिखित कार्य अनुबंध के आधार पर करवाने हेतु प्रतिष्ठित पात्र एजेन्सियों/ठेकेदारों जो कि केन्द्र/राज्य सरकार में पंजीकृत हो से मुहरबन्द निविदाएं आमंत्रित करते हैं।

क्र.	कार्य का नाम	निविदा प्रपत्र की राशि	बयाना राशि	निविदा प्रपत्र डाउनलोड करने की अंतिम तिथि/समय	निविदा प्रस्तुत करने की अंतिम तिथि/समय	निविदा खोलने की तिथि/समय
1.	संस्थान प्रक्षेत्र की नर्सरी ईकाई में खेजडी एवं बेर के पौध तैयार करने का कार्य अनुबंध।	रु.500/-	रु.10,000/-	17.02.2017 01.00 बजे तक	17.02.2017 02.00 बजे तक	17.02.2017 03.00 बजे

उपरोक्त कार्य की विस्तृत निविदा सूचना, पूर्ण विवरण, निविदा प्रपत्र, नियम-शर्तें एवं पूर्ण जानकारी संस्थान की वेब साईट [www.ciah.ernet.in](http://www.ciah.ernet.in) एवम Central Procurement Portal/NIC पर उपलब्ध है।

  
सहायक प्रशासनिक अधिकारी





भा.कृ.अनु.प. - केन्द्रीय शुष्क बागवानी संस्थान  
**ICAR - CENTRAL INSTITUTE FOR ARID HORTICULTURE**  
**(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)**  
 Sri Ganganagar Highway, Beechwal Industrial Area P.O.,  
 Bikaner – 334006 (Rajasthan)



Tel. No. 0151-2250960, 2253123

Fax No. 0151-2250145

E-mail : [ciah@nic.in](mailto:ciah@nic.in)

Web-Site : [www.ciah.ernet.in](http://www.ciah.ernet.in)

F.No.07(ii)10/CS/MFP/17/

Dated : 28.01.2017.

**INVITATION OF TENDER FOR JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BIKANER.**

On behalf of Secretary, ICAR, the Director, ICAR-CIAH, Bikaner invite Tenders from Registered/Established/Reputed firms for outsourcing the following jobs:-

Work Description
<b>JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BEECHWAL BIKANER.</b>

**1. Details of Tender Deposits:-**

Cost of Tender Form	: Rs.500.00 (Rupees Five hundred only)
Earnest Money Deposit	: Rs.10,000.00 (Rupees Ten thousand only)
Security Deposit	: 10% amount of the total cost of Job Contract.

**2. Tender documents contain total 16 pages.**

**3. Tender Schedule:**

Tender Reference No.	07(ii)10/CS/MFP/17/
Date of release of Tender through CPP/NIC Portal/Institute's web-site	30.01.2017.
Last date & time for submission of Tender at ICAR-CIAH Bikaner.	<b>17.02.2017 up to 02.00 P.M.</b>
Date and time for opening of Tender at ICAR-CIAH Bikaner.	<b>17.02.2017 at 03.00 P.M.</b>
Address for communication	The Director, ICAR-Central Institute for Arid Horticulture, Sri Ganganagar Road, Beechwal Industrial Area P.O., BIKANER-334006.

The instruction for uploading the tender/bid/quotation may be obtained from the Institute's web-site [www.ciah.ernet.in](http://www.ciah.ernet.in) & Central Procurement Portal/NIC (GOI).

Tender form, terms & conditions and draft agreement can be downloaded free of cost from the Institute's web-site as mentioned above.

In case, holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time. the ICAR-CIAH, Bikaner reserves the right to accept or reject any or all the tenders.

Please note that only the tenders will be accepted, which will be received upto schedule date and time. All the requisite documents as mentioned in the tender should be attached with tender. The Pay Order/D.D. of Tender fee and E.M.D. must be attached with Tender, without which the Tender will not be considered.

  
 Assistant Administrative Officer



**ICAR - CENTRAL INSTITUTE FOR ARID HORTICULTURE**  
Sriganganagar Road NH 15, Beechwal Industrial Area Post Office, Bikaner (Rajasthan) - 334006  
Tel No.0151-2250960, 2253123, FAX No.0151-2250145

F.No.07(ii)10/CS/MFP/17/

Dated : 28.01.2017.

**"THIS SERVICE CONTRACT IS PURELY JOB CONTRACT"**

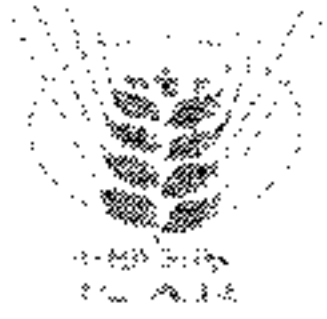
**JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT  
ICAR-CIAH, BEECHWAL BIKANER.**

**THIS TENDER WILL BE OPENED ON 17.02.2017 at 03.00 P.M.**

1. Name & address of the Proprietor : .....
2. Name & address of firm/agency/company : .....
3. Telephone No.: Off..... Res. .... Mobile No.....
4. Particulars of firm/agency/company : .....
- (Partnership Deed/ Constitution in case of Society)
5. Income Tax P.A.N. Number : .....
6. Service Tax Number (Allotted by CED) : .....
7. E.P.F. Registration Number : .....
8. E.S.I. Registration Number : .....
9. Labour License Number : .....
10. Name of Office where firm is registered : .....
11. Name of Banker : .....
12. Last Date and time for download of Tender : .....
13. Last Date and time of submission of Tender : .....
14. Last Date and time of Opening Tender : .....
15. Cost of Tender Form/ Documents : Rs.500/- P.O./D.D. No..... Date .....
16. Earnest Money Deposit : Rs.10,000/- P.O./D.D. No..... Date .....
- (In favour of ICAR Unit, CIAH, Bikaner)
17. Security Deposit : 10 % amount of Total Contract Value.
18. Visit us at our website: [www.ciah.ernet.in](http://www.ciah.ernet.in)

  
Assistant Administrative Officer

sign. of Tenderer



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F.No.07(ii)10/CS/MFP/17/

Dated : 28.01.2017.

**INVITATION OF TENDER FOR JOB WORK CONTRACT FOR MULTIPLICATION OF  
FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BIKANER.**

From,

The Director,  
ICAR-Central Institute for Arid Horticulture,  
Sri Ganganagar Road,  
Beechwal Industrial Area P.O.,  
BIKANER-334006.

To

M/s.....  
.....  
.....

Sir (s),

On behalf of Secretary, ICAR, the Director, ICAR-Central Institute for Arid Horticulture, Bikaner Sealed tenders are hereby invited for JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BEECHWAL, BIKANER. The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts and the special terms and conditions are detailed in the tender forms and its schedules. Please submit your rates in the tender form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

Tender document fee	Rs.500/- (Rupees Five hundred only)
Last Date and time for download of Tender	17.02.2017 up to 01.00 P.M.
Last Date and time of submission of Tender	17.02.2017 up to 02.00 P.M.
Last Date and time of Opening Tender	17.02.2017 at 03.00 P.M.
Tender to remain open for acceptance up to 90 days from the date of opening.	

1. Earnest money of **Rs.10,000/- (Rupees Ten thousand only)** and Tender Fee of **Rs.500/- (Rupees Five hundred only)** as cost of Tender document must be deposited in the form of Demand Draft/Pay Order payable to 'ICAR Unit - CIAH, Bikaner". The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the tender will not be accepted. Conditional tender will not be considered. No overwriting or cutting is permitted in the tender documents. Such tenders will be rejected outright.
2. The tender must be submitted as per details given in Schedules.

Sign of tenderer

3. The tenderer is being permitted to give tender in consideration of the stipulation on his/her part that after submitting his/her tender, he/she will not refuse his/her offer or modify the terms and conditions thereof. If the tenderer fail to observe and comply with the foregoing stipulation, the Earnest Money will be forfeited by the ICAR-CIAH. In the event of the offer made by the tenderer not being accepted, the amount of earnest money deposited by the tenderer will be refunded to him/her after he/she has applied for the same, in the manner prescribed by the ICAR-CIAH.
4. The schedule of the tender form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the tenderer. In such cases reference to the additional pages must be made in the tender form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along-with the tender.
5. The tenders are liable to be ignored if complete information as required is not given therein or if the particulars asked for in the schedules to the tender is not fully filled in Individual signing the tender or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he/she must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.
6. In case of partnership firms, where no authority has been given to any partner to execute the contract agreement concerning the business of the partnership, the tender and all other related documents must be signed by every partner of the firm. A person signing the tender form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he was authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the ICAR-CIAH shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all cost and damages. Each page of the tenders and the schedule to the tenders and annexure, if any, should be signed by the tenderer.
7. In case the tenderer does not accept the offer, after issue of letter or award by ICAR-CAIH within 10 days, the offer made shall be deemed to be withdrawn without any notice and earnest money forfeited.
8. In accordance with O.M.No.29(1)2014-PPD dated 28.01.2014 of Ministry of Finance, Govt. of India, if a firm quotes 'Nil' charges/consideration, then the said tender shall be treated as unresponsive and shall not be considered.
9. The rates quoted by firm for job contract in tender be given both in words and figures failing which the same is liable to be rejected.

Sign of tenderer

10. The ICAR-CIAH does not pledge itself to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders whole or in part keeping in view valid reasons. Conditional tenders will not be accepted.
11. An amount of 10% of total contract value as a security deposit for the job contract is to be deposited by the successful agency/tenderer only after receiving a communication from the ICAR-CIAH. In the event of non-deposition of the same the earnest money will be forfeited. S.M.D. will be released after 60 days of expiry of contract, subject to clearance of all dues pending against the contracting agency.
12. No interest on security deposit and earnest money deposit shall be paid by the ICAR-CIAH.
13. Service tax or any other tax applicable or made applicable after award of the contract in respect of this job contract shall be payable by the contractor and ICAR-CIAH will not entertain any claim whatsoever in this respect. However the service tax or any other tax which is as per the rules of the Govt., shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time.
14. Director, ICAR-CIAH reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the ICAR-CIAH, for any justifiable reasons not mandatory to be communicated to the contracting agency.
15. Decision of Director, ICAR - CIAH shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR - CIAH. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
16. Acceptance by the ICAR-CIAH will be communicated by Speed Post/Fax/E-mail or any other form of communication. Formal letter of acceptance of the tender will be forwarded as soon as possible, but the earlier instructions in the Speed Post/Fax/E-mail etc. should be acted upon immediately.
17. Successful tenderer will have to enter into a detailed contract agreement with Director, ICAR-CIAH, Bikaner on non-judicial stamp paper of appropriate value for the job contract.

Sign of tenderer

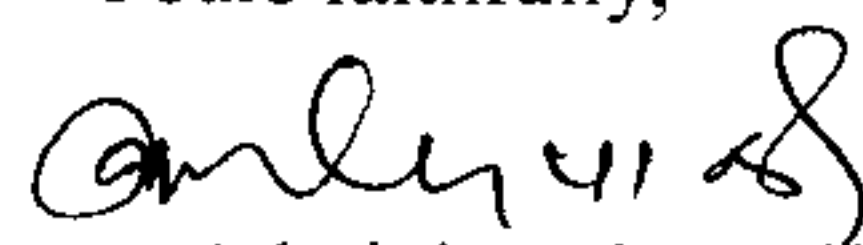
18. The following documents/vouchers are required to be attached with the Tender document:-

1.	Earnest money D.D./Pay Order for Rs.10,000/- in favour of "ICAR UNIT", CIAH, Bikaner.				
2.	Tender fee for Rs.500/- in the form of D.D./Pay Order in favour of "ICAR UNIT", CIAH, Bikaner.				
3.	Registration certificate of the firm to conduct commercial activity/work contract, issued by the Govt.				
4.	Copy of EPF and ESI certificate issued by the local Govt. (if applicable under the contract)				
5.	Copy of number of staff registered under ESI and EPF separately. Documentary proof of vouchers may be attached.				
6.	Copy of valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.				
7.	Copy of Service Tax Registration certificate of the firm issued by appropriate authority.				
8.	Copy of Income Tax/PAN Number Certificate of the firm.				
9.	Copy of Proof/Certificate(s) of the last 1 year continuous work experience of the bidder/firm in the field of providing such job/services contract of Department of Central/State Govt. Establishment/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations. <i>Name and address of client departments may be indicated in chronological order and supporting documents may be attached in said manner in following tabular manner:-</i>				
	Sl. No.	Name of client Deptt./Organization & Name of Contact person with Ph.No.	Period From To		No. of staff Remarks
10.	Copy of Current/Active Bank Account of the firm.				

19. In case rates of one or more bidders are found similar, the criteria of finalizing the successful bidder will be as under.

- i) Experience in the field.
- ii) Annual turnover of the firm/Agency.
- iii) Profile of the employees deployed by the firm/Agency.

Yours faithfully,

  
Assistant Administrative Officer

Sign of tenderer



**GENERAL INFORMATION AND TERMS & CONDITIONS OF JOB CONTRACT**

1. **OFFICE, LABORATORIES, UNITS AND THEIR LOCATION:**

**ICAR-Central Institute for Arid Horticulture, Beechwal, Bikaner:** The Campus is situated at Beechwal, Opposite of Transport Nagar area of the District H.Q.

2. **SERVICES/JOB REQUIRED TO BE PERFORMED:**

<b>JOB</b>	<b>JOB DETAILED</b>
1.	<b>JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BIKANER:</b> संस्थान प्रक्षेत्र की नर्सरी ईकाई में फल पौधो की कलम तैयार करना i) खेजडी - 30,000 नग ii) बेर - 20,000 नग। (पृष्ठ क्रमांक 08 व 09 पर अंकित नियम व शर्तो अनुसार)।

Sign of tenderer

### 3. नियम व शर्तें:-

1. संस्थान द्वारा अनुबंधकर्ता को पॉलीबेग, कृषि रसायन, कलिकायन सांकुर (बेर व खेजडी), मिश्रण (पॉलीबेग) व सिंचाई हेतु जल की उपलब्धता नर्सरी अनुभाग द्वारा की जावेगी। लेकिन सिंचाई व अन्य कार्य हेतु श्रमिक व्यवस्था अनुबंधक को करनी होगी।
2. अनुबंधकर्ता को चाही गयी पॉलीबेग दिये गये स्थान पर क्यारी बनाकर व्यवस्थित नियत स्थान पर स्वयं को रखनी होगी।
3. कार्य तथा पौध आपूर्ति निश्चित समय सीमा में देनी होगी, जैसे कार्य कर देने की शुरुआत फरवरी से शुरू करनी है तथा उसकी समाप्ति सितम्बर माह (सफल पौधे) तक रहेगी:-

क्र.सं.	फसल	सांकुर उपलब्धता	पौध उपलब्धता
1.	बेर	जून-जुलाई	अगस्त
2.	खेजडी	मई से सितम्बर (मध्य अंतराल पर)	जुलाई से सितम्बर

4. उपरोक्त कार्य हेतु आवश्यक सभी औजार जैसे सिकेटियर, बडिंग नाईफ, कुदाली, फावडे, रेक, आदि की व्यवस्था स्वयं को करनी होगी एवं संस्थान इस बाबत कोई व्यवस्था नहीं करेगा।
5. कलिकायन व फुटान के पश्चात एक माह के बाद सफल पौधों की गणना होने तक पौधों की सुरक्षा एवं रख-रखाव की जिम्मेदारी अनुबंधकर्ता की होगी।
6. पूर्ण रूप से तैयार सफल पौधों की गणना कलिकायन के एक माह बाद प्रभारी नर्सरी की उपस्थिति में की जावेगी तथा भुगतान निम्नलिखित कार्य स्थिति पर किया जावेगा:-

क्र.सं.	कार्य स्तर	भुगतान दर प्रतिशत में
1.	थेली भरना, नियत स्थान पर जमाना, बीज का अंकुरण स्तर अनुसार (5 से.मी. वृद्धि मूलवृत पौधों की)	20%
2.	कलिकायन (खेजडी/बेर सफलतापूर्वक करने पर)	30%
3.	सुपुर्दगी सफल पौध गणना पर	50%

**नोट:** भुगतान किसी भी स्थिति में कुल सफल पौधों के लिए अनुमोदित राशि से अधिक नहीं होगा।

7. पौध तैयार करने की प्रक्रिया के दौरान पौधों की हानी (प्राकृतिक व मानवीय या जानवर के कारण) के लिए संस्थान का कोई उत्तरदायित्व नहीं होगा।
8. अनुबंधकर्ता को स्वीकृति के तत्काल बाद कार्य शुरू करना होगा। बेर व खेजडी में बडिंग/ग्राफ्टिंग योग्य मूलवृत पौधे जैसे बेर में 8-6" पर तथा खेजडी में 4-6" मूलवृत पर करने पर ही शर्त संख्या 6 के अनुसार भुगतान देय होगा।
9. संस्थान द्वारा अधिकृत अधिकारी द्वारा कार्यादेश जारी करने के तुरंत बाद कार्य आरम्भ करना है, अन्यथा 10 प्रतिशत राशि भुगतान में से कटौती की जावेगी।
10. कार्य निर्धारित अवधि में पूरा न कर पाने की स्थिति में पेनल्टी (अर्थ दण्ड) शर्त 09 के अनुसार भविष्य में संस्थान के किसी भी कार्य के लिए अयोग्य घोषित किया जा सकता है।
11. इस अनुबंध के संबंधित विवाद होने पर परिषद द्वारा नियुक्त पंच को मामला भेजा जायेगा। पक्ष के निर्णय को मानने के लिए दोनों पक्ष बाध्य होंगे।
12. जिन थेलियों में पौधों का अंकुरण नहीं होगा, सफल पौधे तैयार नहीं होंगे, इस थेलियों को कार्य समाप्ति के एक माह में नर्सरी के संबंधित ईकाई के परिसर से उठाने का दायित्व अनुबंधकर्ता का होगा।

13. कार्य का भुगतान पृष्ठ 8 के नियम व शर्त क्रमांक 06 पर अंकित विवरण अनुसार बिल तीन प्रतियों में प्रस्तुत करने पर 30 दिन के भीतर नियमानुसार कर दिया जायेगा। बिल पर आयकर विभाग से आवंटित पेन संख्या अंकित की जानी आवश्यक है। ई-भुगतान के लिये निम्नांकित विवरण अनिवार्य है।

Certified that	
1.	Banker name & full address
2.	Bank Code
3.	Computerized complete account number
4.	Telephone & Fax No. of the Banker
5.	IFSC/RTGS/NEFT Code No. of the Bank
6.	Signature & Seal of the Agency

14. अनुबंध की अवधि में स्वयं अनुबंध कर्ता/उसके प्रतिनिधि द्वारा संस्थान के अधिकारियों/कर्मचारियों के साथ शिष्टता का व्यवहार करना होगा तथा संस्थान की संपत्ति को नुकसान से बचाना होगा। कार्य के दौरान यदि ठेकेदार / प्रतिनिधि द्वारा संस्थान की संपत्ति को नुकसान पहुंचाया जाता है उसकी वसूली ठेकेदार के बिल से की जायेगी।
15. निविदादाता को भुगतान से संबंधित श्रमिक कानूनों का पूर्णतया पालन करना होगा। उनके द्वारा लगाये जाने वाले श्रमिकों के भुगतान की संपूर्ण जिम्मेदारी स्वयं अनुबंधकर्ता की होगी। Minimum wages, as prescribed by the Government of India from time to time should be payable to the personnel deployed by the Contractor for service to the office. No request for alternative/increase in the total monthly liability once quoted by the Contractor /Agency should be permitted by ICAR-CIAH during the course Annual Contract and incase of increase of Wages by Govt. of India and the agency should be wholly responsible to make payment to deployed personnel from their own resources. भुगतान से संबंधित कोई भी विवाद होने/क्लेम प्रस्तुत करने पर न्यायालय द्वारा निर्धारित राशि का पूर्ण भुगतान स्वयं अनुबंधकर्ता/ठेकेदार को करना होगा।
16. अनुबंधकर्ता/एजेन्सी/फर्म/कम्पनी द्वारा संस्थान में उपलब्ध करवाये गये श्रमिकों/प्रतिनिधियों का प्रत्येक माह काटे जाने वाले ई.पी.एफ./ई.एस.आई संबंधित रिकार्ड कार्यालय में जमा करवाने के उपरांत चालान की प्रतियाँ (प्रत्येक श्रमिक/प्रतिनिधि का अलग-अलग खाता संख्या के साथ (पिछले माह का अगले माह के बिल के साथ संलग्न करना होगा जैसे जनवरी माह से अनुबंध जारी होता है तो फरवरी माह के बिल के साथ प्रस्तुत करना होगा) हर माह प्रस्तुत किये जाने वाले बिल के साथ संलग्न कर प्रस्तुत करना होगा। साथ ही अनुबंधकर्ता द्वारा जमा करवाये जाने वाले सेवा कर (Service Tax) की सत्यापित प्रतिलिपि संलग्न करनी होगी।
17. एजेंसी द्वारा लगाये जाने वाले कर्मियों द्वारा संस्थान की चल-अचल सम्पत्ति को किसी प्रकार का नुकसान नहीं पहुंचाया जायेगा। इस प्रकार के नुकसान एवं अन्य किसी आपत्तिजनक गतिविधि के लिए एजेंसी उत्तरदायी होगी एवं इसकी वसूली एजेंसी के बिल में से की जावेगी।
18. एजेंसी द्वारा लगाये गये मजदूरों को भुगतान केंद्रीय श्रम आयुक्त द्वारा सूचित दर के अनुसार किये जायें तथा संस्थान द्वारा अधिकृत अधिकारी के सामने भुगतान करना होगा।
19. एजेंसी द्वारा संस्थान में लगाये गये सभी मजदूरों को लेबर कॉन्ट्रैक्ट (रेग्युलेशन एवं एबोलशन) एक्ट 1970 के अनुसार उपलब्ध सभी सुविधायें जैसे कि ई.एस.आई., ई.पी.एफ. आदि प्रदान करनी होगी।
20. कार्यावधि के दौरान यदि किसी कर्मिक के समक्ष किसी भी प्रकार की दुर्घटना घटती है तो लेबर कॉन्ट्रैक्ट (रेग्युलेशन एवं एबोलशन) एक्ट 1970 के अनुसार ठेकेदार एजेंसी को ही क्षतिपूर्ति का भुगतान करना होगा।
21. व्यवसाय कर सहित अन्य सभी करों इत्यादि के सम्बंधित विभाग को भुगतान की पूर्ण जिम्मेदारी एजेंसी की होगी एवं संस्थान अलग से कोई भुगतान नहीं करेगा।
22. वर्णित कार्य के अनुबंध पर यदि कोई विवाद उत्पन्न होता है तो उसे संस्थान के मुख्यालय भा.कृ.अनु.परि., नई दिल्ली द्वारा नियुक्त पंच को सुपुर्द कर दिया जावेगा। पंच के निर्णय को मानने के लिए दोनों पक्ष बाध्य होंगे।
23. संस्थान को बिना कोई कारण बताए अनुबंध को किसी भी समय रद्द करने का अधिकार होगा।

Sign of tenderer

**LIQUIDATED DAMAGES CLAUSE:**

1. The job work is of urgent nature and should be completed within specified period i.e. February-September, 2017 from the date of issue of Work Order, failing to complete the work within stipulated time, Liquidated Damage @ 0.5% (an half percent) of the contract value per week of delay subject to a maximum deduction of 10% (ten percent) of the contract value will be imposed and further action will be taken as deemed fit.
2. Any misconduct/misbehavior and un-lawful activity on the part of the manpower deployed by the agency will not be tolerated and such person(s) will have to be replaced immediately.
3. In case of any Loss or Damage etc. occurred to the movable or immovable property (ies) of the Institute due to any act or negligence of the worker(s) deployed by the Firm/Agency/Contractor for execution of job/services as per Schedule-I, the said Loss/Damage etc. shall be recovered from the Firm/Agency/Contractor either from monthly bills or Security Deposit.

The Director, ICAR-CIAH, Bikaner reserves the right to reject any or all Tenders in whole or in part without assigning any reason therefore. The Decision of Director, ICAR-CIAH, Bikaner shall be final and binding on the contractor/agency in respect of any clause under the Contract.

**4. ELIGIBILITY CONDITIONS:**

1. The bidder firm should have:-  
Registration Certificate for commercial activity/work contract.  
Service Tax registration certificate.  
Income Tax/PAN Number Certificate issued by appropriate authority.
2. Current/Active Bank Account in favour of firm.
3. Last 01 year continuous experience in the field of providing such jobs/services contract of required services of Department of Central Govt./State Govt./Establishment/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations.
4. All other details as per page No.7-9 and Annexure-III/Page 15.

5. **TERMS OF THE CONTRACT:-** The terms of the job contract as per Schedule-III. On the expiry of the contract or on its termination, the ICAR-CIAH reserve the right to renew the contract on monthly/quarterly basis on the terms and conditions that may then be naturally agreed upon.

**6. MODE OF PAYMENT:-**

- 6.1 The agency shall submit the bill as per the terms and conditions at Sl.No.06 of page No.08 for the job performed during the period. The proof of Service Tax paid by the Contractor are also to be deposited by the Agency/Contractor within 08 days of receipt of payment of preceding month. The ICAR-CIAH shall made payment through e-payment mode to the agency/contractor, in a reasonable period viz. 30 days after completion/fulfillment of all obligations by the Contractor/Agency.
- 6.2 Income Tax and Service Tax as per rules will be deducted by the Institute from each monthly.
- 6.3 The Contractor/Agency shall have to pay the wages to his worker through Cheque or electronic mode/e-payment at his own resources and in presence of Officer/Committee nominated by the Director, ICAR-CIAH, Bikaner.

Sign of tenderer

7. **TERMINATION:-** This contract can be terminated by giving one months notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched by the address herein given under registered post. The ICAR-CIAH will have no responsibility for any loss/damage caused to them. This also cannot be challenged through any court of law.
8. **LOSS AND/OR DAMAGES :-** Any theft, damage or loss of property (movable or immovable) occurred by the contractor or its deployed manpower of due to negligence of Contractor or its deployed manpower would be recovered from the Contractor and decision of the competent authority of ICAR-CIAH shall be a binding on agency.
9. **PERFORMANCE SECURITY DEPOSIT:-** An amount of 10% of total contract value shall be deposited as security money/performance guarantee within two weeks from the award of contract to Agency/Contractor. The security shall be refunded to the contractor after satisfactory completion of the contract or adjusted against any damages or loss of property etc. caused due to the negligence of the personnel deputed by the agency. No interest will be paid on the security money deposited with the ICAR-CIAH.
10. The selected Agency/Contractor has to execute an Agreement on Non-judicial Stamp paper, containing all terms/conditions etc. The tender is likely to be cancelled in case the conditions in the agreement are not fulfilled.

Sign of tenderer

**Schedule to Tender**

1. Last date for receipt of tender : 17.02.2017 up to 02.00 P.M.
2. Date of opening of tender : 17.02.2017 at 03.00 P.M.
3. The tender shall open for acceptance within 90 days. The quoted rates/percentage will be valid for a period 12 months from the date of award of the contract.
4. Job work on volume of work of ICAR-CIAH, Bikaner. Total Liability for the work as per work detail on page No.7-9 of Tender documents.

क्र.	कार्य
	संस्थान प्रक्षेत्र की नर्सरी ईकाई में फल पौधो की कलम तैयार करना।
1.	खेजडी - 30,000 नग
2.	बेर - 20,000 नग

नोट:- फर्म को भुगतान निम्न विवरण के अनुसार बिल प्रस्तुत करने एवं प्रभारी द्वारा बिल प्रमाणिकरण/सत्यापन करने पर दिया जायेगा।

क्र.सं.	कार्य स्तर	भुगतान दर प्रतिशत में
1.	थेली भरना, नियत स्थान पर जमाना, बीज का अंकुरण स्तर अनुसार (5 से.मी. वृद्धि मूलवृत्त पौधो की)	20%
2.	कलिकायन (खेजडी/बेर सफलतापूर्वक करने पर	30%
3.	सुपुर्दगी सफल पौध गणना पर	50%
नोध: भुगतान किसी भी स्थिति में कुल सफल पौधो के लिए अनुमोदित राशि से अधिक नही होगा।		

Any other terms and conditions that the tenderer would like to specify should form a part of this schedule only.

**Signature**

**Name and Address of the Firm  
Tele./Mobile No.(If any)**

## ANNEXURE-II

To

The Director,  
ICAR-Central Institute for Arid Horticulture,  
Sri Ganganagar Highway,  
Beechwal Industrial Area P.O.,  
BIKANER-334006.

Sir,

1. I/We have read all the particulars regarding the General information and other terms and conditions of the annual contract for the **JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BEECHWAL, BIKANER** and agree to provide the services as detailed in the scheduled herein or to such portion thereof as you may specify in the acceptance of the tender at the rates offered by us in Schedule-III to this tender and I/We agree to hold this offer open till 90 days. I/We shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/We have understood General Terms and Conditions contained in the ICAR-CIAH application form for contract. I/We do hereby declare that all the details provided in this application form are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by ICAR-CIAH, Bikaner.
3. I/We have understood the terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
4. I/We do hereby also accept ICAR-CIAH have the right to accept or reject this application and not to issue invitation to Tender to me.
5. I/We undertake to communicate promptly to ICAR-CIAH any changes in the condition or working of firm.
6. It is certified that we have not been blacklisted by any organization of Government of India, any State Govt./Departments including Central Vigilance Commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent.
7. We authorize ICAR-CIAH to approach individuals, employees, firms and corporations to verify our competence and general reputation.
8. The following pages have been added to and from a part of this Tender. The schedules to accompany this tender are at page Nos. \_\_\_\_\_.
9. Every page so attached with this tender bears signature and the official seal.
10. Pay Order/Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_ of Rs.10,000/- and Rs.500/- on account of EMD and cost of Tender Document, respectively, in favour of "ICAR Unit, CIAH, Bikaner" and payable at Bikaner are enclosed herewith.

Signature &amp; Seal of the Tenderer with date

Address \_\_\_\_\_

Name and Signature of witness \_\_\_\_\_

Address \_\_\_\_\_

**SCHEDULE TO TENDER*****PART-I***

1.	Name of Firm/Agency A. Indian Companies Act 1956 B. Indian Partnership Act, 1932 (Please give names of partners)	
2.	Constitution of the Firm/Agency, Any other Act, if Not, the owner	
3.	a. For partnership firm whether registered under "The Indian Partnership Act,1932", please state further whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. b. If answer to the above is in negative whether there is any general power of Attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration. c. If answer to point (a) or point (b) is in the affirmative please furnish a copy of either the partnership agreement or the general power of attorney as the case may be.	
4.	Name and Full address of your Banker's	
5.	Registration Number of the firm	
6.	ESI No. of Firm	
7.	EPF No. of Firm	
8.	Service Tax Registration No.	
9.	Income Tax PAN Number	
10.	Whether you have been declared "Blacklisted" or banned from business by any Department of Central/State Govt./ Public Body/Organization. Reply Yes or No, as the case may be. If yes, then give detail	

Name and address of the Agency's representative

And whether the firm would be represented at the Time of opening of the tenders

Dated:-

Place:-

***Part-II***

1. Detail of the Earnest Money Deposited:-

- a. Demand Draft number with date and Bank Drawn on  
Demand Draft / Pay order / Banker Cheque  
No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs.10,000/-

***Part-III***

1. Name and address of the firm's representatives and whether the firm would be represented at the time of opening of the tenders.

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

Authorized Signatory

**Please add supplementary pages and number them wherever needed.**



**Check list of documents to be submitted by the Tenderer with Tender document.**

1.	Earnest money D.D./Pay Order for Rs.10,000/- in favour of "ICAR UNIT", CIAH, Bikaner.					
2.	Tender fee for Rs.500/- in the form of D.D./Pay Order in favour of "ICAR UNIT", CIAH, Bikaner.					
3.	Registration certificate of the firm to conduct commercial activity/work contract, issued by the Govt.					
4.	Copy of EPF and ESI certificate issued by the local Govt. (if applicable under the contract)					
5.	Copy of number of staff registered under ESI and EPF separately. Documentary proof of vouchers may be attached.					
6.	Copy of valid registration certificate issued by National and small Industries Corporation (NSIC), if applicable.					
7.	Copy of Service Tax Registration certificate of the firm issued by appropriate authority.					
8.	Copy of Income Tax/PAN Number Certificate of the firm.					
9.	Copy of Proof/Certificate(s) of the last 1 year continuous work experience of the bidder/firm in the field of providing such job/services contract in the Guest House/Hostels etc. of Department of Central/State Govt. Establishment/Autonomous bodies of Govt./Corporation of Govt. of India/reputed public or private organizations. <i>Name and address of client departments may be indicated in chronological order and supporting documents may be attached in said manner in following tabular manner:-</i>					
	Sl. No.	Name of client Deptt./Organization & Name of Contact person with Ph.No.	Period From To		No. of staff	Remarks
10.	Copy of Current/Active Bank Account of the firm.					

I/we undertake that all the above documents/information have been furnished with the Tender document. In case any, document/information is not found in my/our tender or found incomplete or invalid, then the ICAR-CIAH is free to reject my/our tender for which the tenderer shall be wholly responsible.

नोट:- उपरोक्त विवरण के अंतर्गत सभी वांछित सूचनायें एवं दस्तावेज निविदा (टेन्डर) में पूर्ण रूप से तथा यथा स्थान भरकर प्रस्तुत न करने पर बिना कोई सूचना/अवसर दिये निविदा (टेन्डर) अमान्य/Unresponsive घोषित कर दी जायेगी, जिसके लिए एजेन्सी/निविदा प्रस्तुतकर्ता स्वयं उत्तरदायी होगा। उपरोक्त के अंतर्गत और/अधिक सूचना प्रस्तुत करने की अवस्था में अतिरिक्त संलग्नक उपरोक्त प्रोफोर्मा में एवं निविदा प्रस्तुतकर्ता द्वारा हस्ताक्षर मय मोहर लगाया जावे।

Authorized Signatory

## FINANCIAL BID FOR JOB-1

The tender will remain open for acceptance up to 90 days from the date of opening of bid. The rates tendered will be valid for a period of one year from the date of acceptance of the rate.

To

**The Director,  
ICAR-Central Institute for Arid Horticulture,  
Sriganganagar Highway,  
Beechwal Industrial Area Post Office,  
Bikaner (Rajasthan) - 334006.**

I/we wish to submit our rates tender for providing Allied services and Job Contract at CIAH, Bikaner on the following rates for **JOB-1**:

Description	एजेंसी द्वारा चाही गयी दर प्रति सफल पौधा	Total Service tax of the cost (on 1)	Grand total (2+3)
1	2	3	4
<b>JOB WORK CONTRACT FOR MULTIPLICATION OF FRUIT PLANTS IN NURSERY UNIT AT ICAR-CIAH, BEECHWAL, BIKANER. (संस्थान प्रक्षेत्र की नर्सरी ईकाई में फल पौधो की कलम तैयार करना। (i) खेजडी - 30,000 नग (ii) बेर - 20,000 नग)</b>	(i) रु. प्रति पौधा खेजडी  (ii) रु. प्रति पौधा बेर		

नोट:- फर्म को भुगतान निम्न विवरण के अनुसार बिल प्रस्तुत करने एवं प्रभारी द्वारा बिल प्रमाणिकरण/सत्यापन करने पर दिया जायेगा।

क्र.सं.	कार्य स्तर	भुगतान दर प्रतिशत में
1.	थेली भरना, नियत स्थान पर जमाना, बीज का अंकुरण स्तर अनुसार (5 से.मी. वृद्धि मूलवृत पौधो की)	20%
2.	कलिकायन (खेजडी/बेर सफलतापूर्वक करने पर	30%
3.	सुपुर्दगी सफल पौध गणना पर	50%
<b>नोध:</b> भुगतान किसी भी स्थिति में कुल सफल पौधो के लिए अनुमोदित राशि से अधिक नहीं होगा।		

I/we agree to the forfeiture of the earnest money and Security money deposited by me/us for this tender if I/we fail to comply with any of the terms & conditions in whole or in part as laid down in the Tender Document. We have carefully read the terms and conditions of the tender and agree to abide by these in letter and spirit.

**Authorized Signatory**

Name, address and Seal of the agency with Phone No. \_\_\_\_\_

Email-